

30 December 2021

Dear Parents and Carers

Today the government has announced changes to the start of the Spring term. Our school will be closed to all pupils on Monday 4 January 2021. Remote learning will start on Tuesday 5 January.

From Tuesday 5 January, school **will only be open for vulnerable pupils and those of parents who are critical workers**. If you are a key worker and it is essential for you to go to work and therefore send your child into school, please email us on enquiries@carterhatchjunelt.org with the following essential information:

- Your child's full name and class
- Your name
- Your occupation
- What days you will send your child to school
- Full address of workplace and contact number
- Your mobile number
- If you require Breakfast Club provision from 8am (if your child already attends)
- If your child will walk home from school at 3pm or if you will collect

We will need this information by **1pm on Monday 4 January**, so that we can plan staffing and safe provision.

We will also need a letter from your employer, with your employer's stamp, stating you are a key worker.

On Tuesday, you must accompany your child to the school office where you should **provide your employer's letter before you leave your child in school**.

Breakfast Club will be open for those pupils already registered. For those not attending Breakfast Club, the gates will be open at 8.45am and school will end at 3pm.

We are awaiting information about lunch provision but would ask you to send in a packed lunch and healthy snack for your child on Tuesday.

If your child is displaying Coronavirus symptoms or has been in contact with someone displaying the symptoms, Government guidance regarding self-isolation must still be followed. If you are self-isolating already the 10 day isolation period must still be followed before returning to school.

All school rules will exist during this period and pupils will need to wear their full school uniform and notify the office as usual if your child is unable to attend.

Thank you for your understanding in these very difficult times.

Yours sincerely

H. McGovern
Headteacher

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