



8 December 2020

Dear parents and carers

I hope you are all well. I am writing to you about staffing changes after the Christmas break. Miles Elcock has secured promotion in a school in Norwich and will start his new job in January. We thank him for his commitment and enthusiasm whilst at Carterhatch and wish him success and happiness for the future.

Victoria Tei Coleman is an experienced teacher and joined us this half-term, supporting classes and pupils across the school. She will take over Miles' class from January. As she has been in school for the last few weeks, she already knows the pupils and the school's systems. She has had handover meetings with Miles and has already taught his class.

As you know Chloe Timanti and Claire Newton, members of the leadership team, have been out of school since last Christmas and this has resulted in a reduced leadership team. From January, Claire Huntington, will come out of her class in order to support across the school and take on additional leadership duties. Regina Manuel will join us in January to take Claire's class. Regina will be in school tomorrow to meet the Year 3 team and the class. Claire Huntington will work closely with Regina to ensure that handover is smooth and the class continues to make good progress. Part of Claire's leadership role will be to work with and support across Years 3 and 4.

Thank you for your continued support.

Yours sincerely

H. McGovern
Headteacher

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