

# Charging Policy



**ENFIELD**  
LEARNING TRUST  
BE INCLUDED

| Version and Date |          | Action/Notes                  | Date Written                 | Date to be Reviewed |
|------------------|----------|-------------------------------|------------------------------|---------------------|
| 3.0              | 10.07.18 | Approved by Board of Trustees | 22.09.17                     | 1 Year – July 2019  |
| 4.0              | 09.07.19 | Approved by Board of Trustees | Reviewed July 19 for Sept 19 | 1 Year – July 2020  |
| 5.0              | 14.07.20 | Approved by Board of Trustees | Reviewed July 20 for Sept 20 | 1 Year – July 2021  |

### Rationale

The Enfield Learning Trust recognises that children learn most effectively from first-hand experiences. Enriching and extending the curriculum is therefore a priority providing opportunities for discovery, enjoyment, inspiration, which lead to greater understanding and deeper learning.

### Guidelines

Parents are asked for voluntary contributions to cover the cost of all trips out of school and for some of the groups that visit. These include visits to outside venues, sports, residential trips and other activities.

### Educational Visits/ Activities

A sum will be identified and parents will be asked for this amount as a voluntary contribution to enable the trip to go ahead. Classes may raise funds to cover the shortfall from activities (e.g. cake sales) as agreed with the Headteacher. No child will be prevented from taking part in the visit or activity. If there is a major shortfall in contributions it will be at the discretion of the Headteacher whether or not the trip will take place.

### Residential Trips

Parents are encouraged to contribute to the full cost per child for residential trips. As with all other trips it will be at the discretion of the Headteacher whether the trip can take place if sufficient are not received.

### Swimming

The cost of swimming lessons is met fully by the school.

### Clubs

Outside organisations will charge for the clubs and activities they run after school.

### Music Tuition

Parents may take up the option of their children being taught on the school premises by Enfield Music Service. The full cost of the lessons must be paid for by the parents to the London Borough of Enfield either directly to the Music Office or via the school office.

### Equipment

Depending on the circumstances, the school will ask for payment for lost or damaged books, or wilful damage to school property.

### Private Arrangements

The school may, from time to time try to provide after school facilities for children which are run by an external organisation. Charges for children attending these facilities (e.g. football coaching sessions) are a matter between the parents and the provider.

|                                 |                                       |
|---------------------------------|---------------------------------------|
| Signature of Chair of Trustees: | Signature of Chief Executive Officer: |
|---------------------------------|---------------------------------------|