

26 June 2020

Dear Parent/Carer

Re-opening of school to Year 5 pupils next Monday 29 June 2020

We have worked hard to put in place necessary measures to limit the risk of coronavirus transmitting within our school. There is important guidance for you, if you have chosen to bring your child to school. **The guidance is issued with this letter along with a revised home school agreement and behaviour policy. Please read all this information carefully and discuss it with your child. There is a lot of information to read but this letter gives you important headlines.**

Please see the details below of the bubble your child will be in. Members of staff have been allocated to each bubble (a teacher and a TA) and will not mix across other bubble groups.

Bubble group:	Year 5 Group 3 Lennox	
Drop off time:	09:30	
Pick up time:	Mon-Thur: 02:45	Fri: 12:10
Staff leading the bubble:	Claire Huntington and Melanie Poxelaris	
Bubble base room:	4 Mackintosh	

Times are staggered for different bubble groups in order to minimise contact with other groups of pupils and parents. Please ensure you are on time when dropping off or collecting your child in order to maintain social distancing. Year 5 pupils who have permission to walk home by themselves will continue to do so unless you inform us otherwise.

Attendance

The government strongly encourages parents with children in eligible year groups to bring their children in every day. However, this is your choice and there will be no penalties for non-attendance. If your child is going to be absent, please report your child's absence using the absence line.

Lunch arrangements

Pupils can bring a packed lunch or have a hot school lunch. **Hot lunches will be provided by our catering provider, The Pantry.** Meals need to be ordered in advance so we will contact you this week to ask for your child's meal preference. This will be for four days only, Mondays to Thursdays. On Fridays, the school will be closing early for teachers to plan, oversee home-learning and for our cleaners to give the school a thorough clean. Therefore, on Fridays, a take-away packed lunch will be the option. ParentPay will continue to be used for payments.

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If you are eligible for free school meals and your child is attending school, you will no longer receive any more vouchers from 29 June.

School uniform

It is recommended that children's uniform is washed at the end of every day and as we realise this may be difficult, we have decided that pupils can come in their own clothes (non-uniform) and wear trainers, as there will be daily exercise.

Water bottles and equipment

Please provide your child with a water bottle each day. **Please ensure it is labelled with your child's name.** If your child brought their school pencil case home when the school closed in March, please ask them to bring it back when they return.

Updated pupil information

Please ensure that the information we hold for your child is accurate. Email or phone the office directly if there are any changes to the information we currently hold including: contact details (including emergency contact details); medical, allergy or dietary information so we can update our records and inform the staff in the bubble.

I thank you in advance for following the guidance and look forward to seeing your child next Monday 29 June.

Yours sincerely

Helen McGovern
Headteacher