

26 November 2020

Dear parents and carers,

As we near the end of term and the festive season, we know that some parents have asked about 'thank you' gifts for staff.

Our staff do not expect presents, but if you do want to give something, staff appreciate:

- Cards and letters (kind words mean a lot)
- Donations to charity on their behalf

If your gift is a food item, it must be **nut free** and **wrapped securely**.

Our staff cannot accept gifts over the value of £25.00.

Changes due to coronavirus

Due to the current coronavirus situation, please **do not send in gifts** if you or your child are self-isolating, have symptoms of coronavirus or have tested positive. Your child can send a card in the post, by email or e-card to enquiries@carterhatchjunelt.org, and we will make sure this reaches their teacher(s).

For everyone else, any gifts and cards should be:

- Brought in by **Monday 14 December** to allow for quarantining
- Clearly marked with the staff member's name

They will be kept in a sanitised area before distributing them on the last day.

Pupils can bring in Christmas cards for their 'bubble' only. These will be quarantined for 3 days and then given out.

Yours sincerely

H. McGovern

Headteacher

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