

16 September 2020

Dear Parent/Carer

### **Dealing with suspected and confirmed cases of Coronavirus**

As we are an education setting, we are obliged to follow guidance from the DfE. The steps below provide an overview of how suspected and confirmed cases of Coronavirus will be managed at our school.

- If your child has a slight cold (sniffles), they may attend school.
- If your child is full of cold (streaming nose and sneezing), they should remain at home as it is likely that they will be feeling unwell and may easily pass on their germs to others in school.
- If your child develops a new, continuous cough, fever or high temperature or loss of sense of smell and taste, they should not come into school and they should be tested for Coronavirus. **A new, continuous cough means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours.**
- For any COVID symptoms, the child should self-isolate for at least 10 days and family members should self-isolate for 14 days.
- If the child has been tested and has a negative result, the child may return to school as long as they do not have a temperature, continuous cough or loss of sense of smell or taste.
- If your child displays any of the COVID symptoms at school, he/she will need to be collected from school and the above steps will need to be followed.
- Tests can be ordered to be taken at home or by visiting a testing centre by ringing 119.
- If a child's test result is positive, all pupils and adults who have had direct contact with the child will be sent home to self-isolate for 14 days. If this happens, a detailed letter giving more information will be sent out to support you.
- If the school has a confirmed case of Coronavirus, then the Health Protection Team will immediately be made aware. They will carry out a rapid risk assessment and will engage with the NHS Test and Trace to confirm who has been in close contact with the person during the period and will advise on action that needs to be taken.

*It is imperative that we all adhere to the COVID guidelines, particularly with regards to social distancing. As of Monday 14 September, it is illegal for group gatherings to be greater than 6 people. Please bear this in mind when collecting and dropping off your children. Thank you.*

Yours sincerely

H. McGovern  
Headteacher

CARTERHATCH JUNIOR SCHOOL  
CARTERHATCH LANE  
ENFIELD EN1 4JY

**T** 020 8804 2101  
**W** [WWW.CARTERHATCHJUNELT.ORG](http://WWW.CARTERHATCHJUNELT.ORG)  
**E** [ENQUIRIES@CARTERHATCHJUNELT.ORG](mailto:ENQUIRIES@CARTERHATCHJUNELT.ORG)

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**HEADTEACHER** MS H McGOVERN • **DEPUTY HEADTEACHERS** MISS C NEWTON & MRS A FRY