

12 May 2022



Dear Parents/Carers

Suffolks Tea Time Club

Please could you advise Suffolks Primary School of any changes you may wish to make for Tea Time Club for September 2022. If you wish to change days, a new registration form must be completed and returned to school before 22 July. If you wish to withdraw your child, please let Suffolks School know by emailing vheadley@suffolks.enfield.sch.uk

No action needs to be taken if you are not making any changes.

If you have any queries please contact Vicky Headley, Office Manager, on the above email or telephone 0208 804 1534.

Yours sincerely

Helen McGovern

Headteacher

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